



Members of Hodthorpe and Belp Parish Council

Dear Councillor

You are respectfully summoned to attend the next Ordinary Parish Council Meeting, which will be held at 7:15pm on Monday 15th June 2026 in Hodthorpe Community Club.

Any members who require a dispensation to address the meeting are kindly requested to contact me as soon as possible.

Yours sincerely

M Colton

Michelle Colton

Parish Clerk

Agenda – Part 1 – Non Confidential Information

- 26.75 **To receive apologies for absence**
- 26.76 **Declarations of Interest**
To receive disclosures of pecuniary and non-pecuniary interests on matters being considered on the agenda. Interests that become apparent at a later stage in the proceedings may be declared at that time
- 26.77 **Exclusion of Public**
To determine which items, if any, from Part 1 of the agenda should be taken with the public excluded. If the council decides to exclude the public, it will be necessary to pass a resolution in the following terms. 'That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded because (reason given here) and they are instructed to withdraw'.
- 26.78 **Minutes**
To approve the previously circulated minutes of the meeting held on 18th May 2026 Appendix A
- 26.79 **Public Session**
The Chair will invite members of the public to ask questions or comment on any matters relating to the business of the Council (limited to 15 minutes total). The Police, County Councillors,



District Councillors will have the time in this section to raise any matters of interest.

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| 26.80 | Clerks report <ul style="list-style-type: none"> a) To consider an annual newsletter for 2026 (September) b) Training for 2026-27 c) Annual leave | Appendix B |
| 26.81 | Finance <ul style="list-style-type: none"> a) To approve the bank reconciliations for May 2026 b) To note the payments for May 2026 c) To review and approve the payments for June 2026 d) To note S106 expenditure report e) To review the Reserves Policy and the current Earmarked reserves f) To consider bank signatories | Appendix C
Appendix D
Appendix E
Appendix F
Appendix G |
| 26.82 | Audit 2025-26 <ul style="list-style-type: none"> a) To review the Internal Auditors report for 2025-26 b) To review and accept the Governance Statements 25-26 c) To review and accept the Accounting Statements 25-26 d) To set the dates for the Public rights to inspect | Appendix H
Appendix I
Appendix J |
| 26.83 | Policies & Procedures <ul style="list-style-type: none"> a) To agree the Action plan for 2026-27 b) To consider signing up to the NALC Civility & Respect Pledge c) To adopt a Disciplinary Policy d) To adopt a Grievance Procedure e) To adopt a Training and Development policy f) To adopt a Dignity at Work policy g) To agree an Appraisal process | Appendix K
Appendix L
Appendix M
Appendix N
Appendix O
Appendix P
Appendix Q |
| 26.84 | Recreation ground <ul style="list-style-type: none"> a) To receive an update on the recreation ground project b) To review advice from PCSO | Appendix R |
| 26.85 | Allotments, Woodland walk and Recreation Ground <ul style="list-style-type: none"> a) To receive an update on the Allotments b) To consider trees for the Recreation ground | Appendix S |
| 26.86 | Village matters <ul style="list-style-type: none"> a) Bridge – Water Lane, Belfrith b) Village Fete 2026 | Appendix T |
| 26.87 | Correspondence <ul style="list-style-type: none"> a) Great wolf | Appendix U |
| 26.88 | Planning Applications | |
| 26.89 | Planning decisions | |



26.90 **Meeting details**

- a) To note the next meeting date of 20th July 2026.
- b) Agenda items to be with the Clerk by 10th July 2026

Part 2 - Confidential Business

To move the following resolution – ‘That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded because (reason given here) and they are instructed to withdraw’



